



AGREEMENT TO PROVIDE SUBSTITUTE CARE FOR DEPENDENT CHILDREN

Child's Name	Monthly Board Rate	Subsidy (if emergency shelter home)	Total Payment
Name of Substitute Care Parent(s)			
Address of Substitute Care Parent(s)			

As substitute care parent(s) for the Department of Children and Families, we agree to the following conditions considered essential for the welfare of this dependent child placed in our home.

1. This child is placed in our home on a temporary basis and is at all time under the supervision and control of the department.
2. We are fully and directly responsible to the department for the care of the child.
3. We will take no action to acquire legal custody or guardianship of the child.
4. We will hold confidential all information about the child and his family and will discuss such information only with a representative of the department or with appropriate specialists at the request of the department.
5. We will not permit the removal of the child from our home, except by an authorized representative of the department or by instruction of such representative.
6. We will not give the child into the care or physical custody of any other person(s), including the natural parent(s), without the consent of a representative of the department.
7. We will cooperate in arrangements made by the department for visits with the child by his parent(s) or other relative(s).
8. We will participate with the department in planning for the child, which may include adoption placement, transfer to another foster home, or return to parent(s) or relative(s).
9. We will accept dependent children into our home for care only from the department and will make no plans for boarding other children or adults.
10. We will accept the above board rate per month on behalf of the child in accordance with the department's established uniform rate structure for dependent children.
11. We will notify the department immediately of any change in our address, employment, living arrangements, family composition, or law enforcement involvement.
12. We will incur no expenses for which we expect reimbursement without authorization by the department.
13. The department may remove the child from our home at any time but will, whenever possible, give us at least two weeks notice.
14. We may request the department to remove a child from our home but will, whenever possible, give the department at least two weeks notice.
15. We will comply with all requirements for a licensed substitute care home as prescribed by the department.
16. We will immediately report any injuries or illness of a child in our care to the department.
17. We will be responsible for maintaining the Child Resource Record for every child placed in our home.
18. We agree to obtain a minimum of eight hours of in-service training per year as approved by the department. We agree to pass and keep current the pediatric CPR training offered by the department which has been approved by the American Heart Association or the American Red Cross.
19. We will abide by the department's discipline policy which we received during the MAPP training.
20. We will abide by the department's policy for training in water safety should we have a swimming pool.
21. We will be available to receive children in our home 24 hours per day, seven days per week, if we are licensed as an emergency shelter home.

Signature of Substitute Care Father	Signature of Substitute Care Mother	
Signature of Department's Representative	Representative's Title	Date

One copy of this agreement is to be retained by the substitute care parent(s).